APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Human Resources Management
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits
Date of Posting: Wednesday August 23, 2017

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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<tbody>
<tr>
<td>1BA3</td>
<td>Organizational Behaviour</td>
<td>4</td>
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<td>130</td>
<td>140</td>
<td>TBD/ Teal Mcasteer</td>
<td>LGSPOI</td>
</tr>
</tbody>
</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.
** As defined by the applicable Undergraduate or Graduate calendar found at [http://academiccalendars.mcmaster.ca/index.php](http://academiccalendars.mcmaster.ca/index.php).

Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision |
| S | Student Consultation (Emails, Office Hours)                     |
| G | Grading (Marking, Entering Marks)                               |

Preparation (Reading, Attending Lectures, Meeting with Instructor)
Invigilation
Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at [http://registrar.mcmaster.ca/enrol/class-search/](http://registrar.mcmaster.ca/enrol/class-search/). **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to: [https://dsbta.business.mcmaster.ca/](https://dsbta.business.mcmaster.ca/)

OR For additional postings as per 13.03(b):
Preferances must be submitted by 4:30pm on _ Wednesday August 30, 2017
Application deadline: 4:30pm on _ Wednesday August 30, 2017

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.
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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3S03</td>
<td>Management Skills Development</td>
<td>6</td>
<td>1</td>
<td>65</td>
<td>45</td>
<td>Capretta, Carolyn/Tuer, Frances</td>
<td>LGSP0I</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                     | I | Invigilation                                                     |
| G | Grading (Marking, Entering Marks)                               | O | Other duties as assigned:                                       |

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

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For guarantee postings as per 13.02(g)(i):

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Teaching Assistant Job Posting

Department/School/Unit: Human Resources Management
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits
Date of Posting: Wednesday August 23, 2017

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<tr>
<td>4BB3</td>
<td>Recruitment and Selection</td>
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<td>45</td>
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<td>LGSPOI</td>
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Anticipated Duties:

L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision

P Preparation (Reading, Attending Lectures, Meeting with Instructor)

S Student Consultation (Emails, Office Hours)

I Invigilation

G Grading (Marking, Entering Marks)

O Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

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_Last updated: February 2017_
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Human Resources Management

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits

Date of Posting: Wednesday August 23, 2017

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<tr>
<td>4BC3</td>
<td>Collective Bargaining</td>
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<td>1</td>
<td>65</td>
<td>40</td>
<td>Rose, Joseph</td>
<td>LGSPOI</td>
</tr>
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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                   | I | Invigilation                                                      |
| G | Grading (Marking, Entering Marks)                             | O | Other duties as assigned:                                      |

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

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For guarantee postings as per 13.02(g)(i):

OR For additional postings as per 13.03(b):

Written preferences may be submitted to: Applications submitted to: https://dsbta.business.mcmaster.ca/

Preferences must be submitted by 4:30pm on ___ Wednesday August 30, 2017

Application deadline: 4:30pm on ___ ___ Wednesday August 30, 2017

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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</thead>
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<tr>
<td>4BE3</td>
<td>Strategic Compensation and Reward Systems</td>
<td>1</td>
<td>1</td>
<td>65</td>
<td>45</td>
<td>Capretta, Carolyn</td>
<td>LGSP01</td>
</tr>
</tbody>
</table>

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Anticipated Duties:

- L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- S Student Consultation (Emails, Office Hours)
- G Grading (Marking, Entering Marks)
- P Preparation (Reading, Attending Lectures, Meeting with Instructor)
- I Invigilation
- O Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at [http://registrar.mcmaster.ca/enrol/class-search/](http://registrar.mcmaster.ca/enrol/class-search/). Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

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For guarantee postings as per 13.02(g)(i):

OR For additional postings as per 13.03(b):

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: Human Resources Management
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits
Bargaining Unit: CUPE 3906 Unit #1
Date of Posting: Wednesday August 23, 2017

<table>
<thead>
<tr>
<th>Course #*</th>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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<tbody>
<tr>
<td>B712</td>
<td>Managerial Negotiations</td>
<td>1</td>
<td>1</td>
<td>65</td>
<td>40</td>
<td>(?) Anthony Celani</td>
<td>LGSPoi</td>
</tr>
</tbody>
</table>

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Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision |
| S | Student Consultation (Emails, Office Hours) |
| G | Grading (Marking, Entering Marks) |

P Preparation (Reading, Attending Lectures, Meeting with Instructor)
I Invigilation
O Other duties as assigned:

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Other Information***:

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: Human Resources Management
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits
Date of Posting: Wednesday August 23, 2017

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<tr>
<td>B730</td>
<td>Strategic Management of Technology</td>
<td>1</td>
<td>1</td>
<td>32.5</td>
<td>30</td>
<td>Medcof, John</td>
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** Anticipated Duties:**
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Bargaining Unit: CUPE 3906 Unit #1
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</thead>
<tbody>
<tr>
<td>B716</td>
<td>Strategic Organizational Change</td>
<td>1</td>
<td>1</td>
<td>32.5</td>
<td>30</td>
<td>Klein, Eva</td>
<td>LGSPPOI</td>
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<tbody>
<tr>
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<td>97.5</td>
<td>80</td>
<td>Mcateer, Teal</td>
<td>LGSP0I</td>
</tr>
</tbody>
</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.
** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

**Anticipated Duties:**

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                   | I | Invigilation                                                      |
| G | Grading (Marking, Entering Marks)                            | O | Other duties as assigned:                                         |

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

**Skills, Qualifications, Abilities and Experience – Required & Preferred:** PhD student enrolled in MOBHR field, or MBA

**Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to: OR For additional postings as per 13.03(b):
Applications submitted to: https://dsbta.business.mcmaster.ca/

Preferences must be submitted by 4:30pm on ____ Wednesday August 30, 2017
Application deadline: 4:30pm on ____ Wednesday August 30, 2017

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# Teaching Assistant Job Posting

**Department/School/Unit:** Human Resources Management  
**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits

**Date of Posting:** Wednesday August 23, 2017

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<thead>
<tr>
<th>Course #</th>
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<th>Anticipated Duties (see below)</th>
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<td>LGSPOI</td>
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</tbody>
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### Anticipated Duties:

- L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- P Preparation (Reading, Attending Lectures, Meeting with Instructor)
- S Student Consultation (Emails, Office Hours)
- I Invigilation
- G Grading (Marking, Entering Marks)
- O Other duties as assigned:

### Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at [http://registrar.mcmaster.ca/enrol/class-search/](http://registrar.mcmaster.ca/enrol/class-search/). **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

### Skills, Qualifications, Abilities and Experience – Required & Preferred:

- PhD student enrolled in MOBHR field, or MBA

### Other Information***:

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Human Resources Management
Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits

Date of Posting: Wednesday August 23, 2017

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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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</thead>
<tbody>
<tr>
<td>4BD3</td>
<td>Settlement of Industrial Disputes</td>
<td>1</td>
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<td>32.5</td>
<td>20</td>
<td>Rose, Joseph</td>
<td>LGSPO1.0</td>
</tr>
</tbody>
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| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

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For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to: https://dsbta.business.mcmaster.ca/

OR For additional postings as per 13.03(b):

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Human Resources Management
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits
Date of Posting: Wednesday August 23, 2017

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<tr>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4BE3</td>
<td>Strategic Compensation and Reward Systems</td>
<td>1</td>
<td>2</td>
<td>65</td>
<td>45</td>
<td>Capretta, Carolyn</td>
<td>LGSPOI</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at [http://academiccalendars.mcmaster.ca/index.php](http://academiccalendars.mcmaster.ca/index.php).

Anticipated Duties:

- L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- P Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD student enrolled in MOBHR field, or MBA

Other Information***:

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Last updated: February 2017
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Teaching Assistant Job Posting

Department/School/Unit: Human Resources Management
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits
Date of Posting: Wednesday August 23, 2017

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<tr>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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<tbody>
<tr>
<td>4BK3</td>
<td>Special Topics: HR Management</td>
<td>1</td>
<td>2</td>
<td>65</td>
<td>45</td>
<td>Medcof, John</td>
<td>LGSP0I</td>
</tr>
</tbody>
</table>

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Anticipated Duties:

- L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- P Preparation (Reading, Attending Lectures, Meeting with Instructor)
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- I Invigilation
- G Grading (Marking, Entering Marks)
- O Other duties as assigned

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## Teaching Assistant Job Posting

**Department/School/Unit:** Human Resources Management  
**Bargaining Unit:** CUPE 3906 Unit #1

### Wage Rate

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**

**Date of Posting:** Wednesday August 23, 2017

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</thead>
<tbody>
<tr>
<td>4BM3</td>
<td>Strategic Human Resource Planning</td>
<td>1</td>
<td>2</td>
<td>65</td>
<td>45</td>
<td>Yousofpourfarid, Haniyeh</td>
<td>LGSPOI</td>
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### Other Information***:

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Teaching Assistant Job Posting

Department/School/Unit: Human Resources Management
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits
Date of Posting: Wednesday August 23, 2017

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<tr>
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<td>2</td>
<td>32.5</td>
<td>30</td>
<td>Reid, Erin</td>
<td>LGSPoi</td>
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**Department/School/Unit:** Human Resources Management

**Bargaining Unit:** CUPE 3906 Unit #1

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<tr>
<td>B712</td>
<td>Managerial Negotiations</td>
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<td>2</td>
<td>65</td>
<td>40</td>
<td>Celani, Anthony</td>
<td>LGSP0I</td>
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