APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Information Systems

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits  Date of Posting: August 20, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3KD3</td>
<td>Database Design and Management</td>
<td>1</td>
<td>1</td>
<td>32.5</td>
<td>30</td>
<td>Eslami, Pouyan</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
P Preparation (Reading, Attending Lectures, Meeting with Instructor)
S Student Consultation (Emails, Office Hours)
I Invigilation
G Grading (Marking, Entering Marks)
O Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: hands-on experience with database programming, and web design. Computer science degree preferred.

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to: ___ https://dsbta.business.mcmaster.ca/

Applications submitted to: ___ https://dsbta.business.mcmaster.ca/

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Information Systems
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
Date of Posting: August 20, 2018

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</thead>
<tbody>
<tr>
<td>2KA3</td>
<td>Informations Systems in Management</td>
<td>1</td>
<td>2</td>
<td>32.5</td>
<td>101</td>
<td>Montazemi, Ali-reza</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                    | I | Invigilation                                                      |
| G | Grading (Marking, Entering Marks)                              | O | Other duties as assigned:                                       |

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: PhD or MBA student in IS, Should have basic knowledge of IS, eg. K603; knowledge of SAP, ByDesign

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

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The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Information Systems
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
Date of Posting: August 20, 2018

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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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<tbody>
<tr>
<td>EHEALT H705, C01</td>
<td>Statistics for Health</td>
<td>1</td>
<td>2</td>
<td>195</td>
<td>50</td>
<td>Deal, Kenneth</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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Anticipated Duties:

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<th>L</th>
<th>Leading Tutorials/Overseeing Laboratories/Field Trip Supervision</th>
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<tbody>
<tr>
<td>S</td>
<td>Student Consultation (Emails, Office Hours)</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred:
analytics background

Other Information***:

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<tbody>
<tr>
<td>K731</td>
<td>Project Management</td>
<td>1</td>
<td>2</td>
<td>32.5</td>
<td>25</td>
<td>Wagner, Nicole</td>
<td>LSGPIO</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred:
knowledge of project management and MS Project

Other Information***:

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<tr>
<td>K737</td>
<td>Cases in eBusiness, Innovation and Entrepreneurship</td>
<td>1</td>
<td>2</td>
<td>32.5</td>
<td>25</td>
<td>Tan, Joseph</td>
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