APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Strategic Management

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits

Date of Posting: August 20, 2018

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<tr>
<td>1B03</td>
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<td>65</td>
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<td>Cossa, Rita</td>
<td>LSGPIO</td>
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Anticipated Duties:

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Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: The successful candidate must have a minimum B+ in COMM 1EO3 and a minimum A-in COMM 3MC3; must be available to attend lectures on Monday evenings from 7-9:50 p.m. in T13-127; and needs to be proficient at VLOOKUP.

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

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Last updated: February 2017
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Department/School/Unit: Strategic Management
Bargaining Unit: CUPE 3906 Unit #1

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Date of Posting: August 20, 2018

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<td>4PA3</td>
<td>Business Policy</td>
<td>1</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred:
preference to previous TA’s and graduates of 4PA3. Must be able to attend lectures.

Other Information***:

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Teaching Assistant Job Posting

Department/School/Unit: Strategic Management

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits  

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Anticipated Duties:

- **L** Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- **P** Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:

- Preference to previous TA’s and graduates of 4PA3. Must be able to attend lectures.

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Anticipated Duties:

L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
S Student Consultation (Emails, Office Hours)
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Department/School/Unit: Strategic Management

Bargaining Unit: CUPE 3906 Unit #1

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Minimum A- in 4SA3

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Teaching Assistant Job Posting

Department/School/Unit: Strategic Management

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits

Bargaining Unit: CUPE 3906 Unit #1

Date of Posting: August 20, 2018

Wage Rate

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Skills, Qualifications, Abilities and Experience – Required & Preferred:

Minimum A- in 4SA3

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

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<thead>
<tr>
<th>Department/School/Unit: Strategic Management</th>
<th>Bargaining Unit: CUPE 3906 Unit #1</th>
</tr>
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<tbody>
<tr>
<td>Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):</td>
<td>No Limits</td>
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<td>Date of Posting:</td>
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</tr>
</tbody>
</table>

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<tr>
<th>Course #*</th>
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<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4SD3</td>
<td>Commercial Law</td>
<td>1</td>
<td>1</td>
<td>65</td>
<td>57</td>
<td>Stillman, Paul</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.mcmaster.ca/index.php.

Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum grade A in 4SD3 or P722 or equivalent

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):
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### Anticipated Duties:

- **L** Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- **P** Preparation (Reading, Attending Lectures, Meeting with Instructor)
- **S** Student Consultation (Emails, Office Hours)
- **I** Invigilation
- **G** Grading (Marking, Entering Marks)
- **O** Other duties as assigned:

### Lecture/Laboratory/Tutorial Locations, Times and Days (if available):

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### Skills, Qualifications, Abilities and Experience – Required & Preferred:

Minimum grade A in 4SD3 or P722 or equivalent

### Other Information***:

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### For guarantee postings as per 13.02(g)(i):

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### OR For additional postings as per 13.03(b):

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Application deadline: 4:30pm on August 31, 2018
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

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<tr>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4SE3</td>
<td>Entrepreneurship</td>
<td>1</td>
<td>1</td>
<td>32.5</td>
<td>29</td>
<td>Ryder, Marvin</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                     | I | Invigilation                                                       |
| G | Grading (Marking, Entering Marks)                               | O | Other duties as assigned:                                        |

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Skills, Qualifications, Abilities and Experience – Required & Preferred:

Completion of 4EL3

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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# Teaching Assistant Job Posting

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

## Department/School/Unit:
Strategic Management

## Bargaining Unit:
CUPE 3906 Unit #1

## Wage Rate:
No Limits

## Date of Posting:
August 20, 2018

<table>
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<tr>
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<th>Term **</th>
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<th>Supervisor</th>
<th>Anticipated Duties</th>
</tr>
</thead>
<tbody>
<tr>
<td>4SG3</td>
<td>Corporations and Society</td>
<td>1</td>
<td>1</td>
<td>32.5</td>
<td>30</td>
<td>Mcknight, Brent</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.mcmaster.ca/index.php.

### Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                      | I | Invigilation                                                     |
| G | Grading (Marking, Entering Marks)                                | O | Other duties as assigned                                        |

### Lecture/Laboratory/Tutorial Locations, Times and Days (if available):
Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

### Skills, Qualifications, Abilities and Experience – Required & Preferred:

Preference to PhD student; interest in social or environmental issues

### Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### For guarantee postings as per 13.02(g)(i):

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Teaching Assistant Job Posting

Department/School/Unit: Strategic Management
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only. Class ‘B’ only): No Limits
Date of Posting: August 20, 2018

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<th>Supervisor</th>
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<tbody>
<tr>
<td>4SH3</td>
<td>Case Analysis and Presentation Skills</td>
<td>1</td>
<td>1</td>
<td>65</td>
<td>16</td>
<td>Stockton, Linda</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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Skills, Qualifications, Abilities and Experience – Required & Preferred:
Completion of 4EL3

Other Information***:

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</thead>
<tbody>
<tr>
<td>4SM3</td>
<td></td>
<td>1</td>
<td>1</td>
<td>65</td>
<td>46</td>
<td>Nichol, Colleen</td>
<td>LSGPIO</td>
</tr>
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</table>

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Skills, Qualifications, Abilities and Experience – Required & Preferred:

Completion of 4EL3

Other Information***:

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<tbody>
<tr>
<td>4SX3</td>
<td>White Collar Crime</td>
<td>1</td>
<td>1</td>
<td>32.5</td>
<td>30</td>
<td>Sorbara, Dominic</td>
<td>LSGPIO</td>
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| Skills, Qualifications, Abilities and Experience – Required & Preferred: | |
| Minimum A- in course equivalent | |

Other Information***:

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<tr>
<td>P700</td>
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<td>65</td>
<td>30</td>
<td></td>
<td>Constantinou, Peter</td>
<td>LSGPIO</td>
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<table>
<thead>
<tr>
<th>L</th>
<th>Leading Tutorials/Overseeing Laboratories/Field Trip Supervision</th>
<th>P</th>
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<td>I</td>
<td>Invigilation</td>
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<td>Grading (Marking, Entering Marks)</td>
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### Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at [http://registrar.mcmaster.ca/enrol/class-search/](http://registrar.mcmaster.ca/enrol/class-search/). **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

### Skills, Qualifications, Abilities and Experience – Required & Preferred:

Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans

### Other Information**

** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Strategic Management
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
Date of Posting: August 20, 2018

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<th>Supervisor</th>
<th>Anticipated Duties</th>
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<td>LSGPIO</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred:
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<td>1</td>
<td>162.5</td>
<td>40</td>
<td>Mcknight, Brent</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A in P720

Other Information***:

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Teaching Assistant Job Posting

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Teaching Assistant Job Posting

Department/School/Unit: Strategic Management
Bargaining Unit: CUPE 3906 Unit #1

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<td>1</td>
<td>130</td>
<td>180</td>
<td>Dhebar, Sanjay</td>
<td>LSGPIO</td>
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Department/School/Unit: Strategic Management

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits

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<tr>
<td>1EO3</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred: The successful candidate must have a minimum B+ in COMM 1EO3 and a minimum A- in COMM 3MC3; will run three weekly tutorials; must attend the first TA meeting on Thursday, December 6 from 10 to noon; must attend the weekly TA meetings on Fridays from 12:30 to 1:20 p.m. throughout the term; and must be available to invigilate the midterm on Friday, Feb. 8 from 4:45 - 7:45 p.m.

Other Information***:

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**Skills, Qualifications, Abilities and Experience – Required & Preferred:** The successful candidate must be proficient at Excel and in particular, VLOOKUP; must be available on Thursday, December 6 from 9 to 11 a.m.; must be available to meet weekly with Instructor (details to be confirmed); and must be available to invigilate the midterm on Friday, Feb. 8 from 4:45 - 7:45 p.m.

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<td>4SA3</td>
<td>International Business</td>
<td>1</td>
<td>2</td>
<td>65</td>
<td>28</td>
<td>Stockton, Linda</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.romcmaster.ca/index.php.

Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

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Applications submitted to: ___https://dsbta.business.mcmaster.ca/

OR For additional postings as per 13.03(b):

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

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<thead>
<tr>
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<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4SA3</td>
<td>International Business</td>
<td>1</td>
<td>2</td>
<td>65</td>
<td>36</td>
<td>Stockton, Linda</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

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Skills, Qualifications, Abilities and Experience – Required & Preferred: Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy

Other Information***:

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Teaching Assistant Job Posting

Department/School/Unit: Strategic Management
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits Date of Posting: August 20, 2018

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<tr>
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<td>International Business</td>
<td>1</td>
<td>2</td>
<td>0</td>
<td>8</td>
<td>Stockton,</td>
<td>LSGPIO</td>
</tr>
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Skills, Qualifications, Abilities and Experience – Required & Preferred: Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy

Other Information***:

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Strategic Management
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits  Date of Posting: August 20, 2018

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<tbody>
<tr>
<td>4SA3</td>
<td>International Business</td>
<td>1</td>
<td>2</td>
<td>65</td>
<td>17</td>
<td>Zhu, Hongjin</td>
<td>LSGPIO</td>
</tr>
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- **P** Preparation (Reading, Attending Lectures, Meeting with Instructor)
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- **I** Invigilation
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- **O** Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. Please note: “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

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Teaching Assistant Job Posting

Department/School/Unit: Strategic Management
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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
Date of Posting: August 20, 2018

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<tr>
<td>4SA3</td>
<td>International Business</td>
<td>1</td>
<td>2</td>
<td>97.5</td>
<td>43</td>
<td>Zhu, Hongjin</td>
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- Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy

Other Information***:

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**Department/School/Unit:** Strategic Management  
**Bargaining Unit:** CUPE 3906 Unit #1  
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<tr>
<td>4SD3</td>
<td>Commercial Law</td>
<td>1</td>
<td>2</td>
<td>65</td>
<td>55</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred:

Minimum A- in P722 or 4SD3, or previous experience as TA for Stillman

Other Information**:

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Date of Posting: August 20, 2018

Course #* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

Course Title

Term **

# of Hours

Projected Enrolment (if available)

Supervisor

Anticipated Duties (see below)

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G Grading (Marking, Entering Marks)

O Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:

Minimum A- in P722 or 4SD3, or previous experience as TA for Stillman

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submitted to: ___ https://dsbta.business.mcmaster.ca/

Applications submitted to: ___https://dsbta.business.mcmaster.ca/

QR For additional postings as per 13.03(b):

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Strategic Management  
Bargaining Unit: CUPE 3906 Unit #1

Wage Rate: (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits  
Date of Posting: August 20, 2018

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<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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<td>LSGPIO</td>
</tr>
</tbody>
</table>

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** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.mcmaster.ca/index.php.

Anticipated Duties:

- **L** Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
- **S** Student Consultation (Emails, Office Hours)
- **G** Grading (Marking, Entering Marks)
- **P** Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Skills, Qualifications, Abilities and Experience – Required & Preferred:

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Other Information**:

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Teaching Assistant Job Posting

Department/School/Unit: Strategic Management
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits  Date of Posting: August 20, 2018

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<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
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<td>LSGPIO</td>
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Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
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Skills, Qualifications, Abilities and Experience – Required & Preferred: The successful candidate must have achieved a minimum A- in IBH 1AB3; must be available to attend class on Tuesdays from 2:30 - 3:20 p.m. and Thursdays from 2:30 - 4:20 p.m. in LRW 3017; and needs to be proficient at VLOOKUP.

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Strategic Management

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits

Date of Posting: August 20, 2018

Course #* Course Title # of TAs required Term ** # of Hours Projected Enrolment (if available) Supervisor Anticipated Duties (see below)
P700 LSGPIO

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Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans

Other Information***:

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### Teaching Assistant Job Posting

**Department/School/Unit:** Strategic Management  
**Bargaining Unit:** CUPE 3906 Unit #1

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits  
**Date of Posting:** August 20, 2018

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<td>P700</td>
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<td>2</td>
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<td>30</td>
<td>Constantiou, Peter</td>
<td>LSGPO</td>
</tr>
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### Anticipated Duties:

- **L** Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
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- **O** Other duties as assigned:

### Lecture/Laboratory/Tutorial Locations, Times and Days (if available):

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### Skills, Qualifications, Abilities and Experience – Required & Preferred:

Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans

### Other Information***:

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Last updated: February 2017
APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: Strategic Management

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits

Date of Posting: August 20, 2018

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Anticipated Duties:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:
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Other Information***:

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Teaching Assistant Job Posting

Department/School/Unit: Strategic Management
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No Limits
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<td>65</td>
<td>30</td>
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| G | Grading (Marking, Entering Marks)                            | O | Other duties as assigned:                                         |

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Other Information***:

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<td>?</td>
<td>LSGPIO</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred:

Minimum A in P715, or equivalent

Other Information***:

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<td>Calic, Goran</td>
<td>LSGPIO</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred:

Minimum A in P720

Other Information***:

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Teaching Assistant Job Posting

Department/School/Unit: Strategic Management
Bargaining Unit: CUPE 3906 Unit #1
Wage Rate (include any limitations – i.e. TAs with guarantees only. Class ‘B’ only): No Limits Date of Posting: August 20, 2018

<table>
<thead>
<tr>
<th>Course #*</th>
<th>Course Title</th>
<th># of TAs required</th>
<th>Term **</th>
<th># of Hours</th>
<th>Projected Enrolment (if available)</th>
<th>Supervisor</th>
<th>Anticipated Duties (see below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>P720</td>
<td></td>
<td>1</td>
<td>2</td>
<td>97.5</td>
<td>20</td>
<td>Calic, Goran</td>
<td>LSGPIO</td>
</tr>
</tbody>
</table>

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at http://academiccalendars.mcmaster.ca/index.php.

Anticipated Duties:

L Leading Tutorials/Overseeing Laboratories/Field Trip Supervision
P Preparation (Reading, Attending Lectures, Meeting with Instructor)
S Student Consultation (Emails, Office Hours)
I Invigilation
G Grading (Marking, Entering Marks)
O Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at http://registrar.mcmaster.ca/enrol/class-search/. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A in P720

Other Information***:

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):
Written preferences may be submitted to: ___ https://dsbta.business.mcmaster.ca/
QR For additional postings as per 13.03(b):
Preferences must be submitted by 4:30pm on August 31, 2018
Application deadline: 4:30pm on August 31, 2018

Applications submitted to: ___https://dsbta.business.mcmaster.ca/

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

Please note: those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.
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Anticipated Duties:

| L | Leading Tutorials/Overseeing Laboratories/Field Trip Supervision | P | Preparation (Reading, Attending Lectures, Meeting with Instructor) |
| S | Student Consultation (Emails, Office Hours)                  | I | Invigilation                                                   |
| G | Grading (Marking, Entering Marks)                            | O | Other duties as assigned:                                     |

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Skills, Qualifications, Abilities and Experience – Required & Preferred:
Minimum A in P720

Other Information***:

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<td>30</td>
<td>LSGPIO</td>
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Skills, Qualifications, Abilities and Experience – Required & Preferred: Strong writing and editing skills. Knowledge of strategic business communication practices. Ability to help provide immediate feedback to students on case study reports.

Other Information***:

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Last updated: February 2017