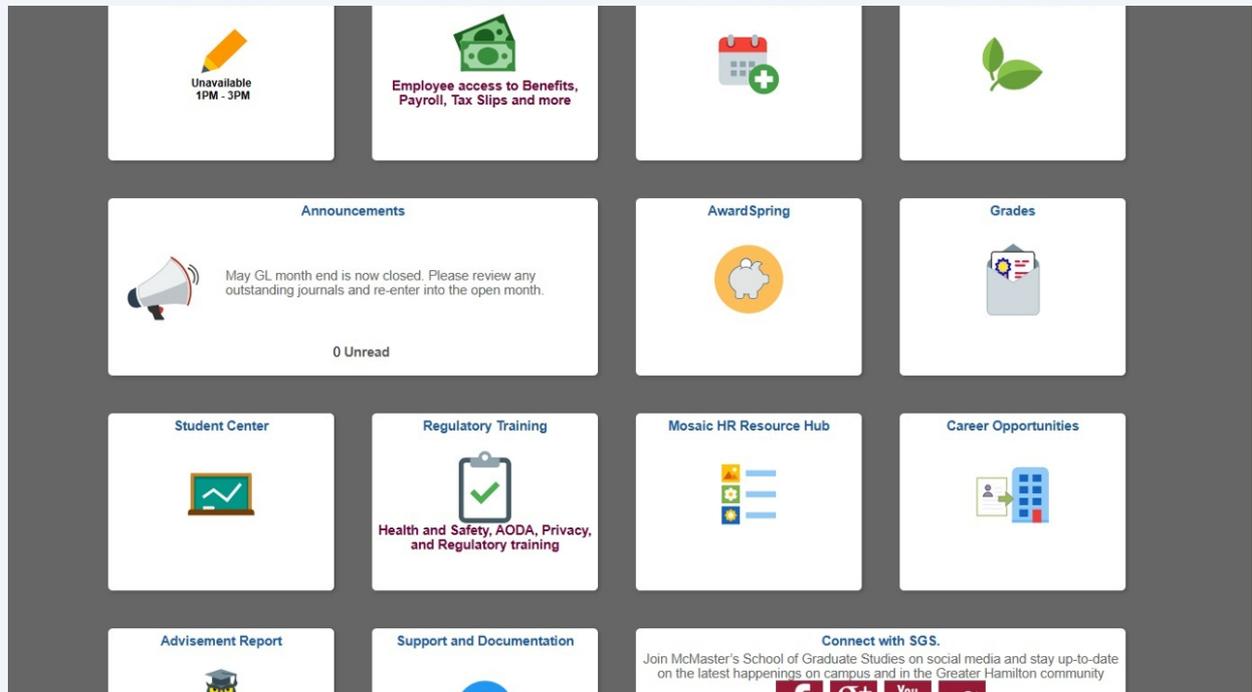
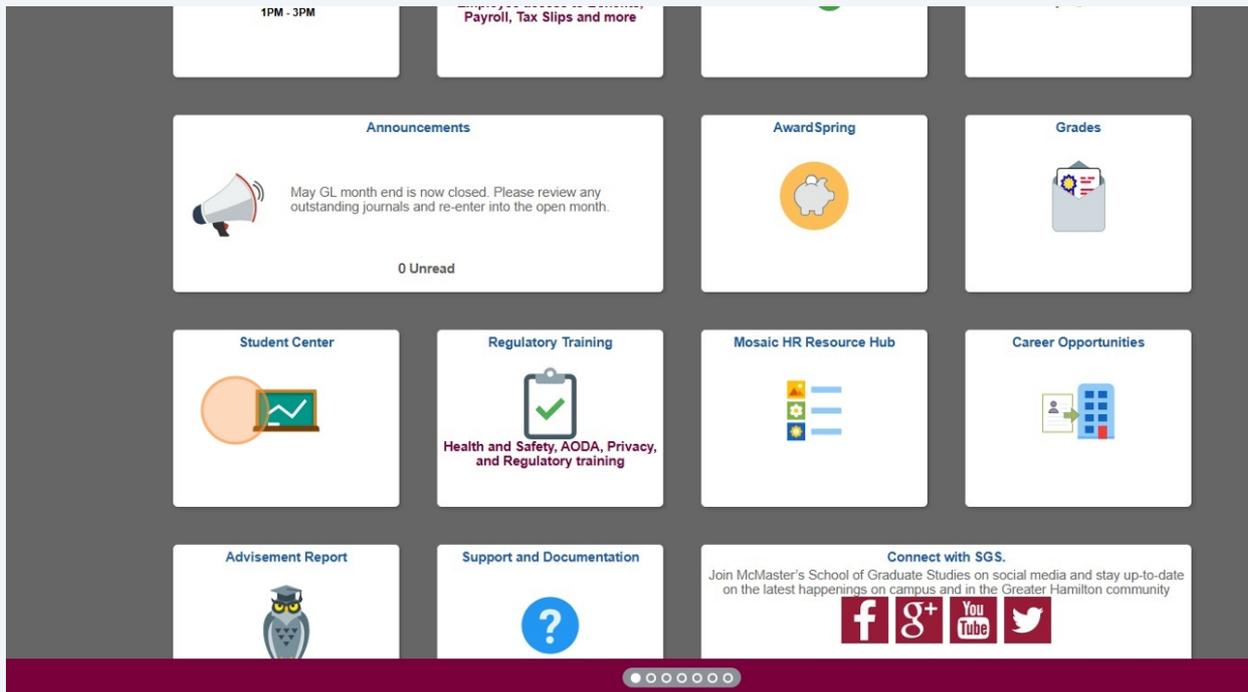


How To Add Yourself To The Course Waitlist

1 Log in to [Mosaic](#)



2 Click on Student Center



3 Click "Enrollment Shopping Cart"

The screenshot shows the Student Center interface with various sections. A red circle highlights the 'Enrollment Shopping Cart' link in the '2025 Fall Schedule' section.

2025 Fall Schedule

Class	Schedule
BUSADMIN F717-C01 LEC (6117)	Tu 2:30PM - 5:20PM RJC 263
BUSADMIN F741-C01 LEC (6487)	Mo 7:00PM - 9:50PM RJC 263
BUSADMIN O701-C01 LEC (6123)	Tu 7:00PM - 9:00PM RJC 214
BUSADMIN P700-C01 LEC (6280)	We 2:30PM - 5:20PM RJC 236

Enrollment Shopping Cart

Search for Classes

Holds
No Holds.

To Do List
No To Do's.

Milestones
No Milestones.

Enrollment Dates
Open Enrollment Dates

Financial Aid
OSAP
NSLSC
SFAS

Admissions
Undergraduate Application OUAC
Graduate Studies Application
Centre Continuing Education

Finances

My Account
Account Inquiry
Account Summary

Financial Aid
View Financial Aid Awards
View Financial Aid Applications
View Tuition, Aid and Awards Summary

Personal Information

Contact Information

Permanent Home Address	Mailing Address
[Redacted]	[Redacted]

Primary Phone: None
McMaster Email: [Redacted]

Admissions

Transfer Credit Report

My Accepted Offers

Career	Program	Plan	Term	Letters
Graduate	Business MBA	MBA Year 1 Full-time	2024 Fall	View Letters

You do not have any pending applications at [Redacted]

4 Choose the correct term you want to enroll in.

The screenshot shows the 'Enrollment Shopping Cart' page on the McMaster University website. The page has a dark red header with the university logo and navigation icons. Below the header, there are navigation tabs: 'Search', 'Plan', 'Enroll', and 'My Academics'. The 'Shopping Cart' tab is active. The main content area is titled 'Shopping Cart' and 'Select Term'. It contains a table with the following data:

Term	Career	Institution
<input type="radio"/> 2025 Spring/Summer	Graduate	McMaster University
<input type="radio"/> 2025 Fall	Graduate	McMaster University
<input type="radio"/> 2026 Winter	Graduate	McMaster University
<input type="radio"/> 2026 Spring/Summer	Graduate	McMaster University

Below the table is a 'Continue' button. A red circle highlights the '2025 Spring/Summer' radio button.

5 Then click continue

The screenshot shows the 'Enrollment Shopping Cart' page on the McMaster University website. The page has a dark red header with the university logo and navigation icons. Below the header, there are navigation tabs: 'Search', 'Plan', 'Enroll', and 'My Academics'. The 'Shopping Cart' tab is active. The main content area is titled 'Shopping Cart' and 'Select Term'. It contains a table with the following data:

Term	Career	Institution
<input type="radio"/> 2025 Spring/Summer	Graduate	McMaster University
<input checked="" type="radio"/> 2025 Fall	Graduate	McMaster University
<input type="radio"/> 2026 Winter	Graduate	McMaster University
<input type="radio"/> 2026 Spring/Summer	Graduate	McMaster University

Below the table is a 'Continue' button. A red circle highlights the 'Continue' button.

6

Search for the course you want to take by clicking on "Search"

McMaster University Enrollment Shopping Cart

go to ...

Search Plan Enroll My Academics

My Planner | Shopping Cart | Course History

Shopping Cart

Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Select Validate to have the system check for possible conflicts prior to enrolling.

2025 Fall | Graduate | McMaster University Change Term

Open Closed Wait List

2025 Fall Shopping Cart

Add to Cart

Enter Class Nbr

Your enrollment shopping cart is empty.

Find Classes

Class Search

My Requirements

My Planner

Search

My 2025 Fall Class Schedule

Enrolled Dropped Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
BUSADMIN F717-C01 (6117)	Fin. Statement Ani (Lecture)	Tu 2:30PM - 5:20PM	RJC 263	E. Bentzen-blikvist	3.00	✓
BUSADMIN F741-C01 (6487)	Introduction to FinTech (Lecture)	Mo 7:00PM - 9:50PM	RJC 263	K. Malinova	3.00	✓
BUSADMIN K723-C01 (6254)	Data Mining & Business Intel (Lecture)	Mo 2:30PM - 5:20PM	RJC 249	K. Wind	3.00	▲
BUSADMIN O701-C01 (6123)	Modeling Prescriptive Analytic (Lecture)	Tu 7:00PM - 9:00PM	RJC 214	Staff	3.00	✓
BUSADMIN P700-C01 (6280)	Mng Geo and Social Risk (Lecture)	We 2:30PM - 5:20PM	RJC 236	F. Neville	3.00	✓

Go to top

7 Click the "Subject" field.

The screenshot shows the McMaster University Enrollment Shopping Cart interface. At the top, there is a navigation bar with the McMaster University logo and the title "Enrollment Shopping Cart". Below this, there are navigation links for "Search", "Plan", "Enroll", and "My Academics". The main content area is titled "Shopping Cart" and "Enter Search Criteria". Under "Search for Classes", there is a section for "Class Search" with the following fields: "select subject" (a button), "Subject" (a text input field highlighted with an orange circle), "Course Number" (a dropdown menu set to "is exactly"), "Course Career" (a dropdown menu set to "Graduate"), and "Class Nbr" (a text input field with a help icon). There are also "Clear" and "Search" buttons at the bottom of the search section. A "Return to Shopping Cart" link is also visible.

8 Type "BUSADMIN"

9 Then click search.

The screenshot shows the McMaster University Enrollment Shopping Cart interface. At the top, there is a navigation bar with the McMaster University logo and the text "Enrollment Shopping Cart". Below this, there are navigation links for "Search", "Plan", "Enroll", and "My Academics". The "Shopping Cart" link is highlighted. The main content area is titled "Enter Search Criteria" and contains a "Search for Classes" section. This section includes a "Class Search" area with the following fields: "select subject" (a button), "Subject" (a text input field containing "BUSADMIN"), "Course Number" (a dropdown menu set to "is exactly"), "Course Career" (a dropdown menu set to "Graduate"), and "Show Open Classes Only" (a checkbox). There is also a "Class Nbr" field with a question mark icon. Below the search fields are "Clear" and "Search" buttons. The "Search" button is highlighted with an orange circle. At the bottom left, there is a "Go to top" link.

10 Click "OK"

The screenshot shows the McMaster University Enrollment Shopping Cart interface. At the top, there is a navigation bar with the McMaster University logo and the text "Enrollment Shopping Cart". Below this, there is a "Student SS Warning" section. The main content area is titled "Shopping Cart" and contains a warning dialog box. The dialog box has a question mark icon and the text "Your search will return over 50 classes, would you like to continue?". Below the dialog box are "OK" and "Cancel" buttons. The "OK" button is highlighted with an orange circle.

11 Click on the course you want to take.

Class	Section	Days & Times	Instruct Mode	Instructor	Meeting Dates	Status	Fee	
▼BUSADMIN A750 - Financial Statement Analysis								
9715	C01-LEC MBA	Tu 2:30PM - 5:20PM	In Person	Eric Bentzen-bilkvist	2025/09/08 - 2025/12/31	●		Select
▼BUSADMIN B610 - Organizational Behavior: Understanding People at Work								
6621	C01-LEC MBA	Mo 2:30PM - 5:20PM	In Person	Staff	2025/09/08 - 2025/12/31	●		Select
6623	C02-LEC MBA	Tu 2:30PM - 5:20PM	In Person	Staff	2025/09/08 - 2025/12/31	●		Select
6624	C03-LEC MBA	Tu 8:30AM - 11:20AM	In Person	Staff	2025/09/02 - 2025/12/31	●		Select
▼BUSADMIN B712 - Managerial Negotiations								
6111	C01-LEC MBA	Mo 11:30AM - 2:20PM	In Person	Banyelme Zoogah	2025/09/08 - 2025/12/31	●		Select
▼BUSADMIN B715 - Principles of Leadership								
6435	C01-LEC MBA	Mo 7:00PM - 9:50PM	In Person	Staff	2025/09/08 - 2025/12/31	▲		Select
▼BUSADMIN B734 - Experiential Entrepreneurship								
6342	C01-LEC MBA	We 11:30AM - 2:20PM	In Person	Javid Nafari	2025/09/08 - 2025/12/31	●		Select
▼BUSADMIN BL600 - Leadership Fundamentals								
6197	C01-LEC MBA	TBA	Blended (In-Person/Online)	Yair Berson	2025/09/02 - 2025/12/31	●		Select
▼BUSADMIN BL602 - Economics & Business Statistics								

12 Click "Select Class"

McMaster University
Enrollment Shopping Cart

go to

[Search](#) | [Plan](#) | [Enroll](#) | [My Academics](#)

[My Planner](#) | [Shopping Cart](#) | [Course History](#)

Shopping Cart

Class Detail

BUSADMIN B715 - C01 Principles of Leadership
McMaster University | 2025 Fall | Lecture

Class Details	
Status	Wait List ▲
Class Number	6435
Session	MBA Session
Units	3 units
Instruction Mode	In Person
Class Components	Lecture Required
Career Dates	Graduate 2025/9/2 - 2025/12/31
Grading	MBA Graded Basis
Location	Ron Joyce Centre (Burlington)
Campus	McMaster University

Meeting Information	
Days & Times	Instructor
Mo 7:00PM - 9:50PM	Staff
	Meeting Dates
	2025/09/08 - 2025/12/31

Enrollment Information	
Enrollment Requirements	B650 OR B610 and REGISTRATION IN THE MBA PROGRAM OR Registration in the eHealth Plans OR enrollment in the Blended Learning Part-time MBA program
Class Attributes	Course section offered in the evening

Description

This course reviews the key concepts, approaches, models and theories of leadership. It develops students' understanding of the major elements of leadership research and will equip students to critically evaluate the popular writing on leadership and consider their own leadership potential and how to develop it. Fundamental leadership skills will be introduced with opportunities for student self diagnosis.

[Return to Shopping Cart](#)
[View Search Results](#)
[Select Class](#)

[Go to top](#)

13

Tick the box with the "Wait list if class is full" field.

McMaster University Enrollment Shopping Cart

Search Plan Enroll My Academics

Search for Classes | Browse Course Catalog

Shopping Cart

Add to Shopping Cart - Enrollment Preferences

2025 Fall | Graduate | McMaster University
BUSADMIN B715 - Principles of Leadership

Class Preferences

BUSADMIN B715-C01 Lecture Wait List Wait list if class is full
Grading MBA Graded Basis
Units 3.00

Enrollment Information

- B650 OR B610 and REGISTRATION IN THE MBA PROGRAM OR Registration in the eHealth Plans OR enrollment in the Blended Learning Part-time MBA program.
- Course section offered in the evening

Cancel Next

Section	Component	Days & Times	Room	Instructor	Start/End Date
C01	Lecture	Mo 7:00PM - 9:50PM	RJC 214	Staff	2025/09/08 - 2025/12/31

[Go to top](#)

14

Click "Next"

McMaster University Enrollment Shopping Cart

Search Plan Enroll My Academics

Search for Classes | Browse Course Catalog

Shopping Cart

Add to Shopping Cart - Enrollment Preferences

2025 Fall | Graduate | McMaster University
BUSADMIN B715 - Principles of Leadership

Class Preferences

BUSADMIN B715-C01 Lecture Wait List Wait list if class is full
Grading MBA Graded Basis
Units 3.00

Enrollment Information

- B650 OR B610 and REGISTRATION IN THE MBA PROGRAM OR Registration in the eHealth Plans OR enrollment in the Blended Learning Part-time MBA program.
- Course section offered in the evening

Cancel Next

Section	Component	Days & Times	Room	Instructor	Start/End Date
C01	Lecture	Mo 7:00PM - 9:50PM	RJC 214	Staff	2025/09/08 - 2025/12/31

[Go to top](#)

15

Once it has successfully been added to your Shopping Cart, go back to the Shopping Cart.

McMaster University

Enrollment Shopping Cart

go to ...

Search Plan Enroll Academics

My Planner Shopping Cart Course History

Shopping Cart

Class Detail

BUSADMIN B715 - C01 Principles of Leadership
McMaster University | 2025 Fall | Lecture

✓ BUSADMIN B715 has been added to your Shopping Cart.

Class Details

Status	Wait List	Career	Graduate
Class Number	6435	Dates	2025/9/2 - 2025/12/31
Session	MBA Session	Grading	MBA Graded Basis
Units	3 units	Location	Ron Joyce Centre (Burlington)
Instruction Mode	In Person	Campus	McMaster University
Class Components	Lecture Required		

Meeting Information

Days & Times	Instructor	Meeting Dates
Mo 7:00PM - 9:50PM	Staff	2025/09/08 - 2025/12/31

Enrollment Information

Enrollment Requirements	B650 OR B610 and REGISTRATION IN THE MBA PROGRAM OR Registration in the eHealth Plans OR enrollment in the Blended Learning Part-time MBA program.
Class Attributes	Course section offered in the evening

Description

This course reviews the key concepts, approaches, models and theories of leadership. It develops students' understanding of the major elements of leadership research and will equip students to critically evaluate the popular writing on leadership and consider their own leadership potential and how to develop it. Fundamental leadership skills will be introduced with opportunities for student self diagnosis.

Return to Shopping Cart

View Search Results

Select Class

Go to top

16 Click on the correct term where you added the course.

McMaster University Enrollment Shopping Cart

Search Plan Enroll My Academics

My Planner | Shopping Cart | Course History

Shopping Cart

Select Term

Select a term then select Continue.

Term	Career	Institution
<input type="radio"/> 2025 Spring/Summer	Graduate	McMaster University
<input type="radio"/> 2025 Fall	Graduate	McMaster University
<input type="radio"/> 2026 Winter	Graduate	McMaster University
<input type="radio"/> 2026 Spring/Summer	Graduate	McMaster University

Continue

Go to top

17 Click "Continue"

McMaster University Enrollment Shopping Cart

Search Plan Enroll My Academics

My Planner | Shopping Cart | Course History

Shopping Cart

Select Term

Select a term then select Continue.

Term	Career	Institution
<input type="radio"/> 2025 Spring/Summer	Graduate	McMaster University
<input checked="" type="radio"/> 2025 Fall	Graduate	McMaster University
<input type="radio"/> 2026 Winter	Graduate	McMaster University
<input type="radio"/> 2026 Spring/Summer	Graduate	McMaster University

Continue

Go to top

18 Once you get to this page, tick on the course.

2025 Fall | Graduate | McMaster University

Change Term

Open Closed Wait List

Add to Cart

Enter Class Nbr

Enter

2025 Fall Shopping Cart

Select	Class	Days/Times	Room	Instructor	Units	Status
<input checked="" type="checkbox"/>	BUSADMIN B715-C01 (6435)	Mo 7:00PM - 9:50PM	RJC 214	Staff	3.00	▲

Find Classes

Class Search for selected

My Requirements

My Planner

Search

Delete Validate Enroll

▼ My 2025 Fall Class Schedule

Enrolled Dropped Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
BUSADMIN F717-C01 (6117)	Fin Statement Anl (Lecture)	Tu 2:30PM - 5:20PM	RJC 263	E. Bentzen-bilkvist	3.00	✓
BUSADMIN F741-C01 (6487)	Introduction to FinTech (Lecture)	Mo 7:00PM - 9:50PM	RJC 263	K. Malinova	3.00	✓
BUSADMIN K723-C01 (6254)	Data Mining & Business Intel (Lecture)	Mo 2:30PM - 5:20PM	RJC 249	K. Wind	3.00	▲
BUSADMIN O701-C01 (6123)	Modeling Prescriptive Analytic (Lecture)	Tu 7:00PM - 9:00PM	RJC 214	Staff	3.00	✓
BUSADMIN P700-C01 (6280)	Mng Geo and Social Risk (Lecture)	We 2:30PM - 5:20PM	RJC 236	F. Neville	3.00	✓

Go to top

19 Click "Enroll"

The screenshot shows the 'Enrollment Shopping Cart' page. At the top, there are navigation links for 'Search', 'Plan', 'Enroll', and 'My Academics'. Below this, there are tabs for 'My Planner', 'Shopping Cart', and 'Course History'. The main content area is titled 'Add Classes to Shopping Cart' and includes instructions to use the cart to temporarily save classes. A 'Change Term' button is visible. Below that, there are status indicators for 'Open', 'Closed', and 'Wait List'. The '2025 Fall Shopping Cart' section shows a table with one class selected: BUSADMIN B715-C01 (6435). The 'Enroll' button is highlighted with an orange circle. Below the shopping cart, there is a section for 'My 2025 Fall Class Schedule' with a table of enrolled classes.

Class	Description	Days/Times	Room	Instructor	Units	Status
BUSADMIN F717-C01 (6117)	Fin. Statement Anl (Lecture)	Tu 2:30PM - 5:20PM	RJC 263	E. Bentzen-blikvist	3.00	✓
BUSADMIN F741-C01 (6487)	Introduction to FinTech (Lecture)	Mo 7:00PM - 9:50PM	RJC 263	K. Malnova	3.00	✓
BUSADMIN K723-C01 (6254)	Data Mining & Business Intel (Lecture)	Mo 2:30PM - 5:20PM	RJC 249	K. Wind	3.00	▲
BUSADMIN O701-C01 (6123)	Modeling Prescriptive Analytic (Lecture)	Tu 7:00PM - 9:00PM	RJC 214	Staff	3.00	✓
BUSADMIN P700-C01 (6280)	Mng Geo and Social Risk (Lecture)	We 2:30PM - 5:20PM	RJC 236	F. Neville	3.00	✓

20 Click "Finish Enrolling" then it will now be added to your class schedule with a triangle symbol as the status.

The screenshot shows the 'Enrollment Shopping Cart' page. At the top, there are navigation links for 'Search', 'Plan', 'Enroll', and 'My Academics'. Below this, there are tabs for 'My Planner', 'Shopping Cart', and 'Course History'. The main content area is titled '2. Confirm classes' and includes instructions to select 'Finish Enrolling' to process the request. A 'Change Term' button is visible. Below that, there are status indicators for 'Open', 'Closed', and 'Wait List'. The '2025 Fall Shopping Cart' section shows a table with one class selected: BUSADMIN B715-C01 (6435). The 'Finish Enrolling' button is highlighted with an orange circle. Below the shopping cart, there is a section for 'My 2025 Fall Class Schedule' with a table of enrolled classes.

Class	Description	Days/Times	Room	Instructor	Units	Status
BUSADMIN B715-C01 (6435)	Principles of Leadership (Lecture)	Mo 7:00PM - 9:50PM	RJC 214	Staff	3.00	▲

21 If you see any error messages, email askmba@mcmaster.ca